Insert Date

Insert Event Managers Details  
Address  
Postcode

To whom it may concern,

This is to certify \_\_\_\_\_ participated in the insert event name on insert date.

Our event was a success and it was, in no small measure, due to their hard work at the event.

Volunteers play an integral role and insert volunteers name participation aided us in ensuring a smooth and successful event for the insert event name. Your time, talents and efforts were very much needed and appreciated.

For further information and verification of insert volunteers name work for insert event name please do not hesitate to contact me.

Kind Regards,

**Insert Event Name**  
Phone :  
Mobile :  
Email :